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| Instructions for filling in your Action Plan/Checklist **Program for Instructional Excellence** **(PIE)** Diversity, Equity & Inclusion Instructional Action Plan  An important goal to strive for as a TA, Instructor, or faculty member is to establish a learning environment that enables students to be successful in ways that celebrate and capitalizes on their individual backgrounds, cultures, strengths, and challenges. But learning ways to work towards this goal may not be so obvious or easy.  There are small steps that can be taken to work towards infusing the virtual or face-to-face classroom with practices that exemplify diversity, and encourage equity and inclusion. For example, ensuring videos have closed captioning or text transcript alternatives, providing a variety of options for essay topics, or offering multiple ways student can fulfill participation requirements, are all ways to acknowledge the differences our students bring to our classroom environments.  This year’s Fall 2021 PIE Teaching Conference offers virtual Zoom sessions on various topics that illustrate best practices important for teaching and learning. These sessions also contain strategies and techniques you can use to enhance your instructional skills to create a more equitable teaching environment. After attending these Zoom sessions on August 18th and 19th, 2021, please consider some of the key takeaways, think of how you might apply lessons learned, or envision new ones of your own, and fill in the following action plan/checklist with steps and actions you personally can take to incorporate diversity, equity and inclusion into your unique instructional role. Depending on your specific role, fill out the action plan/check list as it applies to you - for example, if you do not lead class discussion yourself, think about ways in which you will have discussions with your students, possibly in office hours, or giving feedback on grades, etc. Or alternatively, you may fill in actions based on ***what you can or will do*** when you do have the chance to lead student discussions in the future!  Work through the following checklist to brainstorm specific actions YOU can take, given your specific current or future instructional role, to work towards the goal of creating an equitable and inclusive learning environment. Please use your own words. This assignment will be submitted through Safe Assign plagiarism detection software. (Note: it’s not *required* that you in fill in every checkbox on the list) |
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An important goal to strive for as a TA, Instructor, or faculty member is establishing a learning environment that enables students to be successful in ways that celebrate and capitalizes on (instead of despite of) their individual backgrounds, cultures, strengths, and challenges. Work through the following checklist to brainstorm specific actions YOU can take, given your specific instructional role, to work towards this goal.

**Action Plan Checklist:   
 How Will I Infuse Diversity, Equity and Inclusion**

**Into My Instructional Role?**

# **How Will I Incorporate Elements of Diversity, Equity & Inclusion into My**

# **Specific Instructional Role When It Comes To…**

# **Student Participation/Discussion**

# **Assignments & Activities**

# **Grading & Feedback**

# **Communication**